

ASSISTANCE TO VOLUNTARY ORGANISATIONS
ASSESSMENT FORM for Education and Leisure Development Grants

1 Details

Name of Assessing Officer	Martin Turnbull
Have you contacted the organisation to assess this application?	Yes

Applicant:	Bute Highland Dance Festival Group	Scheme:	Leisure Development
Project Title:	Bute Highland Dance Festival	a) Total cost of project	£2,600
		b) How much is funded from group resources?	£2,100
		c) How much is coming from other agencies	Nil
		d) Grant requested from A & B Council?	£500
		Grant Recommended:	£500
Reason for grant	Funding to assist with the running costs of the annual festival.	Grant awarded last year (2006/07)	£500

2 Financial Check – Have you checked the Organisation is:

a)	Fully constituted	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
b)	Has submitted a bank statement	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
c)	Has submitted audited/signed accounts	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
d)	Leisure and Education Development Grants: If over £2000 has this grant been sent to finance?	N/A			
e)	Social Welfare Grants: Has the grant been registered with the Lochgilphead Office.	N/A			
f)	If relevant, has the grant passed the financial check?	N/A			
g)	Have you checked that the organisation is within 50% of the costs for Education or Leisure Development grants?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
h)	Have you checked that the Council is meeting its obligations under Best Value in awarding this grant, for example, if the grant is awarded will the work definitely go ahead?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

3 General Criteria

Do you concur with the organisation in their assessment of need? Please supply a very brief summary:					
The grant is needed to expand the number of competitors participating in the dancing, piping and drumming competitions. This will increase the audience and profile of the event.					
Is the activity non-political?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Is the project consistent with Council priorities?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the project have open membership?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Have sponsorship agreements been checked?		N/A			
How many people overall will benefit from this grant?		400+			
Is the organization well established?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Have you identified any training needs for the organisations committee or volunteers?		Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the organisation have volunteer training in place?		N/A			
Have you confidence in their ability to deliver a service?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

